

City of Harrison

Special Called Council Meeting

January 1, 2015 – Noon

There was a special called meeting of the Harrison City Council on January 1, 2015 at noon in the Council Room of City Hall.

Mayor Sherrell called the meeting to order.
Reverend Brian Herring opened the meeting in prayer.
Mayor Sherrell lead the Council in the Pledge of Allegiance.

Roll Call: Brian Herring: **P**; Mary Jean Creager: **P**; Mitch Magness: **P**; Johnny Savage: **P**
Ryan Oswalt: **P**; Bill Boswell: **P**; Joel Williams: **P**; Dena Taylor: **P**

New Business: Organization of the new Council

Mayor Pro-Tem:

Councilman Boswell moved to elect Councilman Taylor to serve as Mayor Pro-Tem in the absence of Mayor Sherrell. Councilman Creager seconded the motion. The vote was all ayes, motion carried.

Meeting Dates:

Councilman Boswell moved to change the meeting dates for the Council meetings. The Council meetings to be held on the 2nd Thursday of each month, and the Committee meetings to be held on the 4th Thursday of each month. Councilman Herring seconded the motion. The vote was all ayes, motion carried.

Meeting Times:

Councilman Magness moved to change the Council and Committee meeting times to 6:00 pm. Councilman Williams seconded the motion. The vote was all ayes, motion carried.

Standing Committee Assignments:

Community, Environment, Services, and Welfare – Chairman Joel Williams

Members – Mary Jean Creager, Johnny Savage, Brian Herring

Finance – Chairman Mitch Magness

Members – Bill Boswell, Ryan Oswalt, Mary Jean Creager, Joel Williams, Johnny Savage

Internal Affairs – Chairman Bill Boswell

Members – Dena Taylor, Brian Herring, Ryan Oswalt, Mitch Magness

Public Safety – Chairman Mary Jean Creager

Members – Joel Williams, Johnny Savage, Ryan Oswalt

Public Works – Chairman Ryan Oswalt

Members – Joel Williams, Dena Taylor, Bill Boswell, Johnny Savage

Resources and Policy – Chairman Dena Taylor

Members – Brian Herring, Bill Boswell, Mitch Magness, Mary Jean Creager

After lengthy discussion Councilman Magness made a motion to approve the Standing Committee assignments as presented. Councilman Williams seconded the motion. The vote was all ayes, motion carried.

Mayoral Appointments:

Mayor Sherrell advised the Council that Councilman Herring had been serving on the Planning Commission. It was his plans to move Herring into the Council Liaison position on the Commission, and would be appointing a new commissioner to fill Herring's former seat. Councilman Magness was selected to serve as the Council Liaison for the Parks and Recreation Commission.

Councilman Creager was selected to serve as Chair and Council Liaison for the Cemetery Perpetual Care Board.

Councilman Herring was selected to replace Councilman Cone's position as Council Liaison to the CATPC, and Councilman Taylor would also continue as Council Liaison for CATPC.

After brief discussion Councilman Herring moved to accept the appointments as presented. Councilman Magness seconded the motion. The vote was all ayes, motion carried.

Mayor Comments:

Mayor Sherrell expressed his desire for the Council to be a "Working" Council. He encouraged them to take an active role in their responsibilities for the City and expressed that the City offices and administration would be open and available to assist and answer any questions that you may have.

There being no further business, the meeting was adjourned.

Dan Sherrell, Mayor

Jeff Pratt, Clerk/Treasurer

City of Harrison

Council Meeting

January 8, 2015 – 6:00 pm

There was a meeting of the Harrison City Council on January 8, 2015 at 6 pm in the Council Room of City Hall.

Mayor Sherrell called the meeting to order.

Reverend Brian Herring opened the meeting in prayer.

Mayor Sherrell lead the Council in the Pledge of Allegiance.

Roll Call: Brian Herring: **P**; Mary Jean Creager: **P**; Mitch Magness: **P**; Johnny Savage: **P**
Ryan Oswalt: **P**; Bill Boswell: **P**; Joel Williams: **P**; Dena Taylor: **P**

Approval of previous minutes:

Councilman Williams moved to approve the minutes from the December 4, 2014 Regular Council meeting, along with the December 11, 2014 & January 1, 2015 Special Called meetings as presented. Councilman Savage seconded the motion. Councilman Taylor moved to correct a typo on the January 1st minutes reflecting Dena Taylor as Chairman of the Resources and Policy Committee. Councilman Williams seconded the motion. The vote to amend the minutes was all ayes, motion carried. The Council then voted to approve all three minutes as amended. The vote was all ayes, motion carried.

Department Reports:

Accounting

LOPFI:

Finance Director Feighert advised the Council that the City had in years past failed to pay in retirement on volunteer police officers to LOPFI. When the issue was discovered the City took steps to self report the issue to LOPFI and make arrangements to correct the oversight. Feighert advised the Council that LOPFI was assessing some serious penalties and currently the total was a little over \$100,000. The City was requesting that due to the circumstances LOPFI amend the penalties.

Inland Service Contract Adjustment:

Finance Director Feighert advised the Council that Inland Services had submitted a request to the City asking for a 2.3% CPI increase in the current trash service. Feighert reported that this was in line with the current Solid Waste Contract with Inland that the City agreed to. After brief discussion Councilman Boswell moved to approve the increase. Councilman Herring seconded the motion.

The vote on the motion was:

Brian Herring	Yes	Mary Jean Creager	Yes
Mitch Magness	Yes	Johnny Savage	Yes
Ryan Oswalt	Yes	Bill Boswell	No
Joel Williams.....	Yes	Dena Taylor	No
Total Votes 6-Yes; 2-No – Motion Carried			

Parks and Recreation

Parks Director John Phillips announced that this meeting would be his last Council meeting as he was retiring after 26 years of service. Phillips then introduced Chuck Eddington as

the new Park Director. Eddington presented to the Council the Parks year end budget report.

Housing

Mayor Sherrell introduced the Chonda Tappley as the new Director of Housing for the City.

Committee Reports:

Ordinance & Resolutions:

2015 Budget Resolution:

Mayor Sherrell presented the Council with a resolution approving the 2015 City Budget as presented. After discussion Councilman Magness moved to approve the resolution. Councilman Boswell seconded the motion.

The vote on the motion was:

Brian Herring	Yes	Mary Jean Creager.....	Yes
Mitch Magness	Yes	Johnny Savage.....	Yes
Ryan Oswalt	Yes	Bill Boswell	Yes
Joel Williams.....	Yes	Dena Taylor	No
Total Votes 7-Yes; 1-No – Motion Carried			

New Business:

Hoops & Home Runs Update:

Mayor Sherrell reported to the Council that the Hospital was moving forward in the takeover and clean up of the property. The hospital was in hoping to begin removing the debris the first part of February.

Mayoral Appointments:

Mayor Sherrell advised the Council that he was re-appointing Mike Norton to another 4 year term on the Planning Commission. He also advised that he was appointing Michael Hoffman to a 4 year term to replace Brian Herring who was moving to the Council Liaison position on the Planning Commission. Councilman Herring moved to approve the appointments. Councilman Creager seconded the motion. The vote was all ayes, motion carried.

Police & Fire Chief Appointments:

Mayor Sherrell announced that he was re-appointing Paul Woodruff as Police Chief and would be appointing Marvin Holt as Fire Chief effective February 1, 2015. Interim Fire Chief Dewald would then resume her former position as Fire Captain.

Mayor Comments:

Mayor Sherrell reported that he was getting adjusted, and welcomed everyone to stop by his office at any time.

Matt Bell – CATPC:

Matt Bell spoke briefly to the new Council and invited them to stop by his office so that he could explain the role of CATPC in greater detail.

There being no further business, the meeting was adjourned.

City of Harrison

Council Meeting

February 12, 2015 – 6:00 pm

There was a meeting of the Harrison City Council on February 12, 2015 at 6 pm in the Council Room of City Hall.

Mayor Sherrell called the meeting to order.

Reverend Brian Herring opened the meeting in prayer.

Mayor Sherrell lead the Council in the Pledge of Allegiance.

Roll Call: Brian Herring: **P**; Mary Jean Creager: **P**; Mitch Magness: **P**; Johnny Savage: **P**
Ryan Oswalt: **P**; Bill Boswell: **P**; Joel Williams: **P**; Dena Taylor: **P**

Approval of previous minutes:

Councilman Herring moved to approve the minutes from the January 8, 2015 Council meeting as presented. Councilman Taylor seconded the motion. The vote was all ayes, motion carried.

Mayor Sherrell welcomed the Boone County Leadership Class to the meeting and commended them for taking the time to take the class and encouraged them to get involved in the community.

Department Reports:

Police:

Chief Woodruff announced that the City had received 2 Military Surplus Humvee's through a grant and that they were repainted for City use using drug arrest monies. These vehicles were no cost to the City and will be very helpful in getting around town in bad weather.

Public Works:

Director of Public Works Wade Phillips announced that the City had received bids for 2015 street repair materials and briefly reviewed the costs with the Council advising them that several of the costs had gone up and would require him to review some ongoing and planned projects to see how they will fit in the budget.

Accounting:

Finance Director Luke Feighert announced that he had received the 2013 Water Audit, and that he would be uploading the financials to the Google Docs Page.

Committee Reports:

Community Environment, Services & Welfare:

Perpetual Care:

Councilman Creager advised the Council that there would be a meeting of the Perpetual Care Board on Tuesday, February 24, 2015 at Noon in the Council Room.

Finance:

Performance Contracting:

Mayor Sherrell presented a proposal that was discussed at the previous Committee meeting concerning the City participation in a 3.3 million dollar Performance Contracting agreement. After further discussion Councilman Magness moved to allow the Mayor to enter into the ESG Performance Contracting agreement for the City, contingent upon the interest rate not exceeding 3.75%. Councilman Savage seconded the motion. The vote was all ayes, motion carried.

Police Pension Resolution:

As discussed in Committee, a resolution was presented to the Council asking the State Pension board to use accounting rule #4 when reviewing a raise for the retirees on the system. This is no cost to the City. Councilman Williams moved to approve the resolution. Councilman Creager seconded the motion. The vote was all ayes, motion carried.

Public Safety

Fire Truck Financing:

The bid results for the financing of the purchase of 2 new fire trucks for the City was presented. After lengthy discussion about the bids and the bidding process, Councilman Creager moved to accept the bid submitted by Regions Bank. Councilman Oswald seconded the motion. The vote was all ayes, motion carried.

Resources and Policy

Water Rate Increase Ordinance:

An ordinance was presented to increase the water rates April 1, 2015 due to an increase in the cost of the water from Boone-Carroll Water District. City Attorney advised the Council that due to the nature of the ordinance and the fact that the City's costs are going up next month, it was important to approve the ordinance in tonight's meeting. After discussion, Councilman Taylor moved to place the ordinance on it's first reading, by title only. Councilman Herring seconded the motion. The vote was 7 – 1 with Councilman Savage casting the only no vote, motion carried. Councilman Taylor moved to suspend the rules and place the ordinance on it's second and third readings, by title only. Councilman Boswell seconded the motion. The vote was 7 – 1 with Councilman Savage casting the only no vote, motion carried. Councilman Taylor moved to adopt the ordinance. Councilman Oswald seconded the motion. The vote was 7 – 1 with Councilman Savage casting the only no vote, motion carried.

Water Rate Increase to Bulk Clients:

A resolution was presented allowing the City to pass on the increase in water costs to contracted bulk rate customers. After brief discussion Councilman Boswell moved to approve the resolution. Councilman Taylor seconded the motion. The vote was all ayes, motion carried.

City Employees Contracting with the City:

An ordinance was presented to the Council authorizing certain employees of the City to do business with the City. After discussion Councilman Taylor moved to place the ordinance on it's first reading by title only. Councilman Herring seconded the motion. The vote was all ayes, motion carried. Due to the nature of this ordinance, only one reading was required.

ADEQ Resolution:

A resolution was presented to the Council allowing the Mayor and City to renew our ADEQ permit for our Composting Facility for 4 years. After discussion Councilman Williams moved to approve the resolution. Councilman Savage seconded the motion. The vote was 7 yes with Councilman Taylor abstaining from the vote due to the fact that this involves a bond with ADEQ and she felt this would be a conflict of interest with her business, motion carried.

New Business:

Chamber of Commerce Economic Development Contract:

As discussed in Committee meeting, a resolution was presented authorizing the Mayor to sign a contract with the Harrison Regional Chamber of Commerce. This contract is for \$5,000 in Economic Development work performed by the Chamber on behalf of the City. After brief discussion Councilman Magness moved to approve the resolution. Councilman Creager seconded the motion. The vote was all ayes, motion carried.

Chamber of Commerce Business License Agreement:

A resolution was presented, as discussed during the last Committee meeting, concerning the Chamber of Commerce continuing to manage the Business Licensing for the City of Harrison. After brief discussion, Councilman Boswell moved to approve the resolution. Councilman Magness seconded the motion. The vote was all ayes, motion carried.

Mayoral Appointments:

Mayor Sherrell advised the Council that he was appointing Mike Horn to a 4 year term on the Planning Commission. Councilman Williams moved to approve the appointment. Councilman Boswell seconded the motion. The vote was all ayes, motion carried.

Mayor Sherrell then advised the Council that he was re-appointing Toniette Madison to the City Advertising Tourism Promotion Commission. Councilman Herring moved to approve the appointment. Councilman Magness seconded the motion. The vote was all ayes, motion carried.

Mayor Sherrell then advised the Council that he was appointing George McGill to the City ABC Board. Councilman Williams moved to approve the appointment. Councilman Creager seconded the motion. The vote was all ayes, motion carried.

Public Comments:

Councilman Herring took the opportunity to thank the Boone County Leadership Class for attending the meeting and spoke of his experience as a student in a former class.

There being no further business, the meeting was adjourned.

Daniel D. Sherrell, Mayor

Jeff Pratt, Clerk/Treasurer

City of Harrison

Council Meeting

March 12, 2015 – 6:00 pm

There was a meeting of the Harrison City Council on March 12, 2015 at 6 pm in the Council Room of City Hall.

Mayor Sherrell called the meeting to order.

Reverend Brian Herring opened the meeting in prayer.

Mayor Sherrell lead the Council in the Pledge of Allegiance.

Roll Call: Brian Herring: **P**; Mary Jean Creager: **P**; Mitch Magness: **P**; Johnny Savage: **P**
Ryan Oswalt: **P**; Bill Boswell: **P**; Joel Williams: **P**; Dena Taylor: **P**

Approval of previous minutes:

Councilman Herring moved to approve the minutes from the February 12, 2015 Council meeting as presented. Councilman Taylor seconded the motion. The vote was all ayes, motion carried.

Department Reports:

Public Works:

Director of Public Works Wade Phillips announced that the Boone/Carroll Water System would begin fluoridation of the water in the next 2-3 weeks. Phillips went on to express concerns for the water being used exclusively in the making of bottles of formula for babies. Phillips encouraged the paper to run an article alerting mothers, and encouraging them to use bottled water when making the bottles.

Phillips went on to update the Council on the cost of Snow Removal by the City so far this year. Material costs so far have been approximately \$33,400 with \$25,200 in labor for a total cost of \$58,600.

Committee Reports:

Community Environment, Services & Welfare:

Perpetual Care:

Councilman Creager advised the Council that there was a meeting of the Perpetual Care Board on Tuesday, February 24, 2015. Creager asked Finance Director Feighert for an update on efforts to negotiate the removal of fees and filing with the Arkansas Cemetery Board. Feighert advised that he was working with them but didn't have anything in details to report yet.

Finance:

2013 Water and Sewer Department Audit Report. Feighert went through the independent audit that had been completed and explained all the issues pointed out and answered question from the Council. After some discussion Councilman Magness moved to table the discussion to the next Committee Meeting. Councilman Herring seconded the motion. The vote was all ayes, motion carried.

Internal Affairs:

Street Department Appreciation Lunch:

Councilman Boswell expressed his intent to host an employee appreciation lunch for the street department workers for all their hard work in keeping the streets open during all the inclement weather.

Public Safety

Canine Officer:

Police Chief Woodruff advised that the officer would be going to Canine Training School and the department was in the process of preparing the vehicle for the dog.

Funeral Escorts:

Councilman Savage asked Chief Woodruff about funeral escorts and asked if the City would be doing the escorts. Woodruff advised that the department was doing the escorts currently when manpower was available.

Fire Truck Financing:

Fire Chief Holt advised the Council that the contract was back from the lender and that the trucks would be ordered shortly. Holt advised the Council that the company told us that once the order was in delivery would take 10 – 11 months.

Public Works & Transportation

Leak Detection Service:

Public Works Director Phillips advised the Council that they had received bids for the Water Leak Detection Services and that the City had awarded Utility Services Associates in the amount of \$27,637.50. Councilman Boswell moved to accept the bid. Councilman Magness seconded the motion. The vote was all ayes, motion carried.

Public Hearing

Councilman Boswell moved to take a recess in the Council Meeting to allow time for a Public Hearing concerning vacating Wolfe Street. Councilman Taylor seconded the motion. The vote was all ayes, motion carried.

Mayor Sherrell called the Public Hearing to order. The purpose of the public hearing was to hear any concerns from the public concerning vacating a portion of Wolfe Street. There were no comments made, so the Mayor closed the public meeting and called the Council back into session.

Resources and Policy

Vacate a Portion of Wolfe Street:

After the public hearing an ordinance was presented to the Council authorizing a portion of Wolfe Street to be vacated. Councilman Taylor moved to place this ordinance on its first and only reading by title only. Councilman Williams seconded the motion. The vote was all ayes, motion carried. Councilman Herring then moved to adopt the ordinance. Councilman Creager seconded the motion. The vote was all ayes, motion carried. Councilman Herring then moved to enact the Emergency Clause. Councilman Oswalt seconded the motion. The vote was all ayes, motion carried.

New Business:

Employer Support for the Guard and Reserve:

Brian Doyle presented the Council with an overview of the services that his office does in support of our military and the supporting employees. Doyle requested to return to the next Council meeting and ask that the Council sign a declaration of support for employees that are involved with the military.

State of the City Address:

Mayor Sherrell gave the annual State of the City address.

Public Comments:

Mayor Sherrell wished to once again commend the street department for all the hard work they had done with the snow removal. He also wanted to thank Bear State Bank for the donation of the flags for the Council room, and wished to invite everyone to the John Phillips retirement event at the Durand Center on March 16th

There being no further business, the meeting was adjourned.

Daniel D. Sherrell, Mayor

Jeff Pratt, Clerk/Treasurer

City of Harrison

Special Called Council Meeting

March 26, 2015 – 6:00 pm

There was a special called meeting of the Harrison City Council on March 12, 2015 at 6 pm in the Council Room of City Hall.

Mayor Sherrell called the meeting to order.

Reverend Brian Herring opened the meeting in prayer.

Mayor Sherrell lead the Council in the Pledge of Allegiance.

Roll Call: Brian Herring: **P**; Mary Jean Creager: **P**; Mitch Magness: **A**; Johnny Savage: **P**
Ryan Oswalt: **P**; Bill Boswell: **P**; Joel Williams: **P**; Dena Taylor: **P**

New Business:

Water Meter & Billing Software Financing:

Finance Director Feighert presented the Council with the results from the bidding process to find the best rate and terms for the City to finance the water meter and billing software. Feighert advised the Council that the best option was with Anstaff Bank at a rate of 2.97% with no closing costs or early payment fees. Feighert advised the total cost to be approximately \$3,150,000. After further discussion Councilman Herring moved to allow the Mayor to proceed with the financing as proposed with Anstaff Bank. Councilman Boswell seconded the motion. The vote was all ayes, motion carried.

There being no further business, the meeting was adjourned.

Daniel D. Sherrell, Mayor

Jeff Pratt, Clerk/Treasurer

City of Harrison

Council Meeting

April 9, 2015 – 6:00 pm

There was a meeting of the Harrison City Council on April 9, 2015 at 6 pm in the Council Room of City Hall.

Mayor Sherrell called the meeting to order.

Reverend Brian Herring opened the meeting in prayer.

Mayor Sherrell lead the Council in the Pledge of Allegiance.

Roll Call: Brian Herring: **P**; Mary Jean Creager: **P**; Mitch Magness: **P**; Johnny Savage: **P**
Ryan Oswalt: **P**; Bill Boswell: **P**; Joel Williams: **P**; Dena Taylor: **P**

Approval of previous minutes:

Councilman Boswell moved to approve the minutes from the March 12, 2015 Council meeting, and the March 26, 2015 Special Called Council meeting as presented. Councilman Taylor seconded the motion. The vote was all ayes, motion carried.

Department Reports:

Police:

Chief Woodruff gave a brief update on the status of the training of the Canine Officer and the new police dog.

Public Works:

Director of Public Works Wade Phillips gave an update on the progress on the waste water treatment plant update. Phillips went on to explain that the City had received a good report on the Water Quality Report on the condition of the Harrison drinking water. He went on to say that it was his plans to include the report in the next water bill.

Fire:

Chief Holt reported to the Council that the contracts were all signed on the new trucks and expected delivery in Spring 2016. Holt went on to advise that the department had been doing some training with Pace Industries, and also some swift water rescue training. Councilman Magness asked the Chief to explain the procedures for operation of the Emergency Storm Siren Sytem.

Committee Reports:

Finance Committee:

Finance Director Feighert discussed the 2013 Water and Sewer Department Audits that had just been submitted. After some discussion Councilman Magness moved to approve the audit as submitted. Councilman Herring seconded the motion. The vote was all ayes, motion carried.

Online Payments:

Councilman Magness presented the Council with a proposed list of vendors that the City wants to pay online. The list was submitted by Finance Director Feighert. Magness advised that the item would be discussed further at April committee meeting.

Finance:

2013 Water and Sewer Department Audit Report. Feighert went through the independent audit that had been completed and explained all the issues pointed out and answered question from the Council. After some discussion Councilman Magness moved to table the discussion to the next Committee Meeting. Councilman Herring seconded the motion. The vote was all ayes, motion carried.

Internal Affairs:

Street Department Appreciation Lunch:

Councilman Boswell announced that a date had been set for April 24, 2015 to host an employee appreciation lunch for the street department workers for all their hard work in keeping the streets open during all the inclement weather.

Public Works & Transportation

USGS Flow Station Funding:

Public Works Director Phillips advised the Council that the USGS would fund the installation of the Flow Station on Crooked Creek. The City would be responsible for the operational cost of approximately \$14,870 per year. Councilman Boswell moved to approve the installation, and the operational costs of the Flow Station as presented. Councilman Taylor seconded the motion. The vote was all ayes, motion carried.

Resources and Policy

Court Funding Ordinance:

City Attorney Younes presented an ordinance titled:

AN ORDINANCE DESIGNATING THE DISTRICT COURT CLERK AS THE OFFICIAL
RESPONSIBLE FOR THE COLLECTION OF FINES ASSESSED IN DISTRICT COURT
FOR THE CITY OF HARRISON, ARKANSAS.

After some discussion Councilman Herring moved to place this ordinance on its first and only reading by title only. Councilman Boswell seconded the motion. The vote was all ayes, motion carried. Councilman Taylor then moved to adopt the ordinance. Councilman Williams seconded the motion. The vote was all ayes, motion carried.

Source Gas Easement:

A resolution was presented to the Council titled:

A Resolution Authorizing Source Gas Utility Easement

After brief discussion, Councilman Taylor moved to approve the easement as presented. Councilman Magness seconded the motion. The vote was all ayes, motion carried.

New Business:

Spring Clean Up:

Mayor Sherrell advised the Council and Community about the upcoming City Wide Spring Clean-up in May. The Mayor was pleased to report that Vista Volunteers had announced that they would be helping throughout the City to offer assistance to those that needed it to help clean up their property.

Boone County Independent Living:

The Mayor announced that Boone County Independent Living has expressed interest in the building on Robinson that the City owns. The details still had to be worked out between the City and Boone County Independent Living and the Mayor advised he would bring it back to the Council for final approval.

Public Comments:

Councilman Taylor advised the Council that Scott Swanson had contacted her and he would be emailing all the Council asking them to consider giving their support to a project that he was involved with in the County. She went on to report that Swanson would be at the April 23rd Committee meeting to answer any questions in person.

There being no further business, the meeting was adjourned.

Daniel D. Sherrell, Mayor

Jeff Pratt, Clerk/Treasurer

City of Harrison

Council Meeting

May 14, 2015 – 6:00 pm

There was a meeting of the Harrison City Council on May 14, 2015 at 6 pm in the Council Room of City Hall.

Mayor Sherrell called the meeting to order.

Reverend Brian Herring opened the meeting in prayer.

Mayor Sherrell lead the Council in the Pledge of Allegiance.

Roll Call: Brian Herring: **P**; Mary Jean Creager: **P**; Mitch Magness: **P**; Johnny Savage: **P**
Ryan Oswalt: **P**; Bill Boswell: **P**; Joel Williams: **P**; Dena Taylor: **P**

Approval of previous minutes:

Councilman Herring moved to approve the minutes from the April 9, 2015 Council meeting as presented. Councilman Boswell seconded the motion. The vote was all ayes, motion carried.

Department Reports:

Accounting:

Mayor advised the Council that Legislative Audit had begun the 2014 audit process, and advised the Council that it would be necessary to approve the 2013 Legislative Audit.

Committee Reports:

Finance Committee:

As requested by Legislative Audit, Finance Director Feighert presented the Council with an ordinance approving online electronic payments. After brief discussion Councilman Boswell moved to suspend the rules and place the ordinance on its first reading, by title only. Councilman Herring seconded the motion. The vote was all ayes, motion carried. Councilman Boswell then moved to adopt the motion. Councilman Oswalt seconded the motion. The vote was all ayes, motion carried. Councilman Boswell then moved to enact the emergency clause. Councilman Savage seconded the motion. The vote was all ayes, motion carried.

Public Safety:

Police Chief Woodruff introduced the new canine officer and dog to the Council. Woodruff then answered questions about traffic counts and accidents in the City, then gave an update on the Neighborhood Watch Program and encouraged people to contact Leta Price in the Police Department to sign up for the training.

Resources and Policy

Source Gas Easement:

A resolution was presented to the Council titled:

A Resolution Authorizing SourceGas Utility Easement

After brief discussion, Councilman Oswalt moved to approve the easement as presented. Councilman Herring seconded the motion. The vote was all ayes, motion carried.

Councilman Taylor then presented the Council with a proposed ordinance titled:

**“AN ORDINANCE AUTHORIZING CERTAIN CITY EMPLOYEES
AND OFFICIALS TO CONTRACT WITH THE CITY”**

After brief discussion Councilman Boswell moved to suspend the rules and place the ordinance on its first and only reading, by title only. Councilman Magness seconded the motion. The vote was all ayes, motion carried. Councilman Boswell then moved to adopt the ordinance. Councilman Magness seconded the motion. The vote was all ayes, motion carried.

New Business:

Boone County Independent Living:

The Mayor announced that Boone County Independent Living has expressed interest in the building on Robinson that the City owns. After brief discussion Councilman Herring moved to allow the Mayor to sign the proposed lease. Councilman Boswell seconded the motion. The vote was all ayes, motion carried.

Spring Clean Up:

Mayor Sherrell advised the Council that the Spring Clean Up was half done and that he was pleased with the progress that was being done in cleaning up the City.

Mayoral Appointments:

Mayor Sherrell asked the Council to approve his Mayoral appointment of Jerry Maland and Dennis King both for 5 year terms to the Parks and Rec Commission. Councilman Savage moved to approved the appointments, and Councilman Boswell seconded the motion. The vote was all ayes, motion carried.

Clean Premises Signs:

Mayor Sherrell advised the Council that he was implementing a new process where properties that violate the Clean Premises Ordinance would now have a sign posted in the front yard advising that the property was in violation.

Public Comments:

Bill Kneip with Boone County Independent Living expressed their sincere thanks to the city for the new lease.

There being no further business, the meeting was adjourned.

Daniel D. Sherrell, Mayor

Jeff Pratt, Clerk/Treasurer

City of Harrison

Council Meeting

June 11, 2015 – 6:00 pm

Public Hearing – House of Hope Grant

Prior to the Council Meeting, the Council held a Public Hearing to comments pertaining to a grant application by the House of Hope. Jay Stoddard addressed the Council and explained the grant and the way it impacts the House of Hope.

There was a meeting of the Harrison City Council on June 11, 2015 at 6 pm in the Council Room of City Hall.

Mayor Sherrell called the meeting to order.

Reverend Brian Herring opened the meeting in prayer.

Mayor Sherrell lead the Council in the Pledge of Allegiance.

Roll Call: Brian Herring: **P**; Mary Jean Creager: **P**; Mitch Magness: **A**; Johnny Savage: **P**
Ryan Oswalt: **A**; Bill Boswell: **P**; Joel Williams: **P**; Dena Taylor: **P**

Approval of previous minutes:

The minutes from the May 14, 2015 meeting did not make it into the Council packets. The minutes will be addressed in the June meeting to allow the Council time to review the minutes.

Department Reports:

Public Works:

Wade Phillips, Director of Public Works announced to the Council that ADEQ had approved the City's request to proceed with the 3rd Party Rule Making process in an effort to change existing water quality permit requirements. Phillips went on to explain that this was a huge step forward in the process and he was pleased with the progress.

Committee Reports:

Finance Committee:

2013 Legislative Audit:

Councilman Boswell moved to accept the 2013 Legislative Audit as presented.

Councilman Herring seconded the motion. The vote was all ayes, motion carried.

Resources and Policy

Source Gas Easement:

In an effort to correct a line that was installed in the wrong place by SourceGas, a resolution was presented to the Council titled:

A Right of Way Grant

After brief discussion, Councilman Taylor moved to approve the easement as presented.

Councilman Williams seconded the motion. The vote was all ayes, motion carried.

The Council then discussed changing the dates of the regular Council meetings. After some discussion Councilman Boswell moved to change the Committee Meetings to the second Thursday of each month, and the Council Meetings to be the fourth Thursday of each month. Both meetings will begin at 6:00 pm. Due to many members of the Council attending the June meeting of the Municipal League the June Committee Meeting would not be held. Councilman Williams seconded the motion. The vote was all ayes, motion carried.

New Business:

Commercial Rezoning Request:

Councilman Herring presented the Council with a recommendation from the Planning Commission to Rezone a property located at 602 S. Pine Street (formerly the Terminex Building) from C2 to C3 Zoning. Ron Patrick represented the Southland Capital Realty Group (the seller of the Property). Patrick explained the interests and plans of the new buyer and addressed neighbor concerns. Mary Hickman then presented the Council with a petition requesting the rezone be denied. Hickman went on to address the Council and explained her concerns. Timothy Sprinkles, the person wanting to purchase the property and open an auto repair business, addressed the Council and explained his plans for the property and steps he would take to eliminate the neighbor concerns. After lengthy discussion among the Council, and comments from the public Councilman Herring moved to place a proposed ordinance titled:

AN ORDINANCE AMENDING SECTION 14.16 (ZONING MAP) OF THE
HARRISON MUNICIPAL CODE TO REZONE CERTAIN LANDS FROM ZONE C-2
(OFFICE COMMERCIAL) TO C-3 (HIGHWAY COMMERCIAL);
AND DECLARING AN EMERGENCY

On its first reading, by title only. Councilman Creager seconded the motion. The vote on the motion was:

Brian Herring	Yes	Mary Jean Creager	Yes
Mitch Magness	Absent	Johnny Savage	No
Ryan Oswald	Absent	Bill Boswell	Yes
Joel Williams.....	Yes	Dena Taylor	Yes
Total Votes 5-Yes; 1-No; 2 Absent – Motion Carried			

Councilman Creager then moved to suspend the rules and place the ordinance on it's second and third readings, by title only. Councilman Taylor seconded the motion. The vote on the motion was:

Brian Herring	Yes	Mary Jean Creager	Yes
Mitch Magness	Absent	Johnny Savage	No
Ryan Oswald	Absent	Bill Boswell	No
Joel Williams.....	Yes	Dena Taylor	Yes
Total Votes 4-Yes; 2-No; 2 Absent – Motion Failed			

Mayor's Comments

Spring Clean Up:

Mayor Sherrell advised the Council that the Spring Clean Up was a huge success, and reported that the City had picked up 65,000 tons of debris. He was pleased with the progress that was done in cleaning up the City.

Clean Premises:

Mayor Sherrell advised the Council that Clean Premises citations would begin soon. The City has been attempting to work with property owners, but that time was running out.

Mayoral Appointments:

Mayor Sherrell asked the Council to approve his Mayoral appointment of Kelsie Bardwell to complete the term of Ed Schuh on the Parks and Rec Commission. Councilman Boswell moved to approved the appointment, and Councilman Williams seconded the motion. The vote was all ayes, motion carried.

Clean Premises Signs:

Mayor Sherrell advised the Council that he was implementing a new process where properties that violate the Clean Premises Ordinance would now have a sign posted in the front yard advising that the property was in violation.

Highway Discussion:

Mayor Sherrell presented the Council with a letter that the City sent to the State Highway Commission addressing Highway concerns around the City. The second letter is a response from the State concerning the letter.

Future Annexation:

Mayor Sherrell then announced that the City would be voluntarily annexing some property in the near future. Sherrell also announced that there were 2 islands inside the city and by State law that had to be annexed. The Mayor had talked with all the land owners and all of them are fine with the annexation.

FEMA Grant:

Mayor Sherrell announced that he had been contacted about some 2008 FEMA grant money that the City could access. The Mayor explained that the grant is a 20% matching grant, that had to go to infrastructure improvements that are impacted by the flood zone. Public Works Director Phillips recommended that the Goblin Drive bridge and the Main Street be addressed with these funds.

Public Comments:

Mosco Cash discussed the Main Street "Road Diet" it was his view that several businesses had relocated or closed due to the change in the road and the traffic flow. It was his request that the City look at changing Main Street back to a 4 lane road.

There being no further business, the meeting was adjourned.

Daniel D. Sherrell, Mayor

Jeff Pratt, Clerk/Treasurer

City of Harrison

Council Meeting

July 23, 2015 – 6:00 pm

There was a meeting of the Harrison City Council on July 23, 2015 at 6 pm in the Council Room of City Hall.

Mayor Sherrell called the meeting to order.

Reverend Brian Herring opened the meeting in prayer.

Mayor Sherrell lead the Council in the Pledge of Allegiance.

Roll Call: Brian Herring: **P**; Mary Jean Creager: **P**; Mitch Magness: **P**; Johnny Savage: **P**
Ryan Oswalt: **A**; Bill Boswell: **P**; Joel Williams: **P**; Dena Taylor: **P**

Approval of previous minutes:

The minutes from the May 14, 2015; June 11, 2015; and corrected April 9, 2015 minutes were all presented to the Council for their approval. Councilman Herring moved to approve all three minutes as presented. Councilman Boswell seconded the motion. The vote was all ayes, motion carried.

Department Reports:

Parks and Rec:

Councilman Magness gave a report to the Council from the last meeting of the Parks Commission. Magness was glad to report that the City was hosting Cal Ripken Regionals and the city had many visitors in town that had traveled long distances. He went on to advise that the Softball field had been completed and that 2 area high schools were going to use the field as their home field. Magness also reported that the Parks Department will be offering a Christmas Break Program similar to the Summer Rec Program will be offered during the Christmas Break at the Youth Center in an effort to assist area families with childcare during the break.

Committee Reports:

Finance Committee:

June Financials:

Councilman Magness reported to the Council that he was pleased with the City's current financial state, reporting that as of June the General Fund was \$109,000 ahead of our predicted deficit.

Meter Installation:

Public Works Director Phillips advised that currently approximately 1/2 of the meters had been installed. Finance Director Feighert advised that the new software was being installed and the department would be training and learning the new software.

Internal Affairs:

Statement of Support for the Guard and Reserve:

Brian Doyle with the Employment Support for Guard and Reserve office presented the Mayor and Council with Certificates of Support showing the City's willingness and support to work with it's employees that are involved with the National Guard and Reserve.

Resources & Policy:

Rezone Request from C2-C3:

Mayor Sherrell placed on the table three times a Zoning Request to Rezone the property at 602 S. Pine from C2 to C3. Due to lack of a motion to move forward with the Rezone request the issue was not addressed.

NARMC Ambulance Service Contract:

Mayor Sherrell asked the Council if they had read over the Ambulance Service Contract that was sent out in the Council Packet, and asked if anyone had any questions or concerns.

After brief discussion Councilman Boswell moved to approve a resolution titled:

A RESOLUTION BY THE HARRISON CITY COUNCIL
AUTHORIZING THE MAYOR TO EXECUTE AND SIGN AN EXCLUSIVE
CONTRACT WITH NARMC EMS FOR AMBULANCE SERVICES

Councilman Williams seconded the motion. The vote was all ayes, motion carried.

Mayor Comments:

CATPC Appointment:

Mayor Sherrell announced that he was appointing Nathan Patton, manager of Brick Oven Pizza to a position on the CATPC board. Councilman Magness moved to approve the appointment. Councilman Herring seconded the motion. The vote was all ayes, motion carried.

Public Comments:

Christmas in July:

Jim Bumgardner announced that there would be a Christmas in July event this Saturday to raise money for needy children in the area for Christmas, and encouraged everyone to attend.

There being no further business, the meeting was adjourned.

Daniel D. Sherrell, Mayor

Jeff Pratt, Clerk/Treasurer

City of Harrison

Council Meeting

August 27, 2015 – 6:00 pm

There was a meeting of the Harrison City Council on August 27, 2015 at 6 pm in the Council Room of City Hall.

Mayor Sherrell called the meeting to order.

Reverend Brian Herring opened the meeting in prayer.

Mayor Sherrell lead the Council in the Pledge of Allegiance.

Roll Call: Brian Herring: **P**; Mary Jean Creager: **P**; Mitch Magness: **P**; Johnny Savage: **P**
Ryan Oswalt: **P**; Bill Boswell: **P**; Joel Williams: **P**; Dena Taylor: **P**

Approval of previous minutes:

The minutes from the July 23, 2015 presented to the Council for their approval. Councilman Taylor moved to approve the minutes as presented. Councilman Creager seconded the motion. The vote was all ayes, motion carried.

Department Reports:

Housing:

Harrison Housing Director Chonda Tapley addressed the Council with a request to re-appoint Rebecca Martin to a new 5 year term ending September 1, 2020. She advised that the Housing Commission was asking to re-align the terms of the Commissioners to make them all end on September 1st of the various years to make the transitions in the board smoother. This would begin by changing the term date of Nate Burdick to expire on 9/1/2017. Councilman Boswell moved to approve the re-appointment and the re-alignment of the board as presented. Councilman Taylor seconded the motion. The vote was all ayes, motion carried.

Committee Reports:

Finance Committee:

Councilman Magness discussed the City's current financial state through July. Magness asked Finance Director Feighert for an update on the 2016 Budget. Feighert advised that the budget should be ready for review next week. Mayor Sherrell then announced that he would ask Magness to meet with him next week to present him the budget.

Resources & Policy:

Annexation:

Councilman Taylor presented the Council with a proposed ordinance titled:

“AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED LANDS TO THE TERRITORY OF THE CITY OF HARRISON, BOONE COUNTY, ARKANSAS”

after brief discussion Councilman Boswell moved to place the ordinance on its first reading, by title only. Councilman Taylor seconded the motion. The vote was all ayes, motion carried. Councilman Magness then moved to suspend the rules and place this ordinance on its second and third readings, by title only. Councilman Savage seconded the motion. The vote was all ayes, motion carried. Councilman Taylor then moved to adopt the

ordinance. Councilman Williams seconded the motion. The vote was all ayes, motion carried.

Houston-Galveston Area Council procurement agreement:

Mayor Sherrell advised the Council that after further review, it was determined that an earlier resolution passed several years ago allowed the City to use the services of H-GAC Procurement and the resolution item on the agenda was no longer needed.

Mayor Comments:

Harrison Housing Lawsuit:

Mayor Sherrell announced that Harrison Housing Authority and the City of Harrison were involved in a lawsuit stemming from the termination of 2 Housing employees. City Attorney Younes advised that he felt the case would be defensible, and that the City would be enlisting assistance from the Municipal League.

Change the intersection of Newman and Chestnut to a 4 Way Stop:

Mayor Sherrell advised that his office had received some calls about the intersection of Newman and Chestnut. Currently it is a 2 Way stop intersection. The Mayor advised that public works, and the Police and Fire departments had reviewed the intersection and it was recommended to change it to a 4 Way Stop. After brief discussion Councilman Oswalt moved to change the intersection to a 4 Way Stop. Councilman Boswell seconded the motion. The vote was all ayes, motion carried.

Public Comments:

Air Evac Helipad:

Glenn Fast addressed the Council requesting that the Council step in and reverse the Planning Commissions approval of the Air Evac Site Plan. Mr. Fast read letters of support from Larry Keeter, Ronnie Ramsey, and Rick Milburn. Mrs. Fast then addressed the Council and expressed her concerns about this project and the effect it will have on their property and the surrounding neighbors. Mr. Fast then asked his attorney Rick Watson to speak on the issue. Mr. Watson then addressed the Council and explained their position on the issue, and their opinion that Mr. Fast still had the right to file an appeal to the Council. There was some question that the time frame for appeal had expired. Watson explained their interpretation of the events and expressed that it was their opinion that Mr. Fast was within his rights to appeal. Watson went on to address some other concerns about the project, arguing that this is not Zoned properly and that no Zoning changes were addressed or done. Watson went on to outline items that they had concern with. Citing diminished property values, proper FAA permitting, lack of public hearings on the matter, prop wash issues, helicopter exhaust fumes, and other issues. Rusty Dees and Russ Morgan also spoke against the project.

Mayor Sherrell then asked if there were any questions or comments from the Council. There were no questions or comments, Mayor Sherrell announced that discussion on the issue was closed. Watson asked for clarification, if the issue was closed was there any reason to file the appeal or not with the City or if he simply needed to file suit with the Circuit Court. The Mayor declined to comment on that question due to advice from City Attorney Younes. Younes went on to explain that the question was a complicated and technical question and could not be commented on, it was Mr. Fast's right to file his appeal if he wished and the City would then respond. Watson asked if the issue itself was closed

or the meeting and discussion on this issue was closed. Younes advised that the discussion part of the meeting was closed.

Mayor Sherrell then allowed Mr. Fast to address the Council again. Fast asked the Council if they disagreed with what was going on. There was no comment from the Council.

New Business:

Finance Director Feighert advised the Council that the City had approximately 500 water meters left to install to complete the change over of the water meters. He also reported that the City had paid to date approximately \$1.9 million of the \$2.5 million projected.

There being no further business, the meeting was adjourned.

Daniel D. Sherrell, Mayor

Jeff Pratt, Clerk/Treasurer